

# Deposit lockers at ZAMEK Culture Centre

## Terms and Conditions of Use

1. These Terms and Conditions on using our deposit lockers set out the rules of storing items deposited by Visitors during their visit at ZAMEK Culture Centre in Poznań (hereinafter referred to as CK ZAMEK).
2. The lockers are available on the opening days and throughout the opening hours at CK ZAMEK.
3. The lockers are found in two locations: in the vestibule of Entrance A, and in front of the Grand Lobby.
4. The lockers are provided for use free of charge.
5. No dangerous items or substances, in particular flammable and explosive ones, are to be deposited in the lockers as they may put the safety of other persons at risk.
6. The lockers are not supervised or covered by any security or CCTV system, nor are they insured in any way. It is expressly declared that CK ZAMEK bears no liability whatsoever for the items deposited there.
7. The lockers available are fitted with a mechanical key lock. Having deposited their belongings in the locker, Visitors must lock it and take the key with them. Upon removal of items from the locker, it should be left open, with the key inserted in the lock.
8. In the event of losing the key, Visitors should inform CK ZAMEK staff and pay a contractual penalty of PLN 100 at the CK ZAMEK cash desk. In such a case, a Committee (composed of a security employee and an employee of the Programme Support Department), having confirmed the contents, will perform emergency opening and hand over the items left there; a Protocol on the return of the items will be signed beforehand.
9. Every following day, by 12 p.m., lockers are opened by a commission composed of a CK ZAMEK employee and a member of the security staff; the items left there are placed in deposit and stored for 3 working days, with the exception of food and other perishable products, which will be disposed of immediately (contact: Programme Support Department – [obsługa.program@ckzamek.pl](mailto:obsługa.program@ckzamek.pl)). Items not collected by the above deadline will be disposed of by a dedicated commission, with the exception of documents, which will be handed over to the Police.
10. Lockers marked with a wheelchair icon are to be used first by persons with impaired mobility.
11. CK ZAMEK is not liable for any misuse of the lockers and locks.
12. If the lock mechanism or any other element of the locker is defective, please notify the staff at CK ZAMEK.
13. CK ZAMEK reserves the right to make the lockers temporarily unavailable at their discretion.
14. ZAMEK Culture Centre, with registered office in Poznań, is the Controller of personal data processed in connection with the locker service. Such personal data is processed in order to deliver contractual obligations. The Controller has appointed a Data Protection Officer, who may be contacted at [iod@ckzamek.pl](mailto:iod@ckzamek.pl). You also have the right to access, rectify, and erase your data, restrict processing and data portability, object to data processing, and to file a complaint regarding data processing. For more information on the processing of personal data, please refer to the Privacy Policy, which may be found at [ckzamek.pl](http://ckzamek.pl).
15. By using the locker, the Visitor accept these Terms and Conditions and agree to abide by them.

These Terms and Conditions are effective as of 17 November, 2023.