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COMPETITION FOR FEATURES IN THE ST MARTIN STREET NAME DAY PARADE 2024

TERMS AND CONDITIONS

Organizer: ZAMEK Culture Centre in Poznań

**I.** GENERAL INFORMATION

1. These Terms And Conditions set out the general rules governing the Competition for Features in the St Martin Street Name Day Parade 2024, hereinafter as the “Competition”.
2. These Terms And Conditions constitute an integral part of the application to participate in the Competition. Detailed information about the Competition is available on our website: [www.ckzamek.pl](http://www.ckzamek.pl).
3. Any questions regarding the organization of the Competition should be addressed to Andrzej Maszewski, at [a.maszewski@ckzamek.pl](mailto:a.maszewski@ckzamek.pl) or +48 607 609 003.

**II.** DEFINITIONS

**Organizer** – ZAMEK Culture Centre, with registered office in Poznań, 61-809, ul. św. Marcin 80/82.

**St Martin Street Name Day** – event organized by ZAMEK Culture Centre in Poznań since 1994 on 11 November each year.

**The Street Name Day Parade** – a joyful, colourful parade made up of various features (floats and otherwise) involving around 300 people. The parade will travel up St. Martin Street on 11 November 2024.

**Parade Feature Competition** – an open call for submissions of designs to be implemented and presented during the parade on 11 November 2024.

**Participant(s)** – natural persons, associations, foundations and unincorporated entities (e.g. schools, housing estate councils). Residence in Poznań or Polish citizenship are not required to participate.

**Application form** – formal application to take part in the Competition for Features in the St Martin Street Name Day Parade, submitted electronically via Google Form or by

means of a completed and printed document delivered to the Organizer's address (with the annotation: Street Name Day Parade 2024). Both versions of the application form are available at [www.ckzamek.pl](http://www.ckzamek.pl) for the duration of the Competition.

### III. ORGANIZATION OF THE COMPETITION AND SUBMISSION RULES.

1. Designs may be submitted for the Competition using the application form available at [www.ckzamek.pl](http://www.ckzamek.pl) until 22 September 2024, 11.59 p.m.
2. Designs to be delivered will be selected by the Organizer by 27 September 2024.
3. The task in the Competition is to develop a design which will serve to create a feature in the St Martin Parade, which will travel up St Martin Street on 11 November 2024, between 1 p.m. and 2 p.m.
4. The design should include a detailed description of how it will be delivered, taking into account the fact that the envisioned parade feature needs to be mobile. Maximum dimensions of the features: height - 4 m, width 3 m, length 10 m. The features may consist of a number of smaller elements that make up a coherent composition, provided that the design as a whole meets the above technical specification. Sketches, drawings or photographs may be attached to the design description. Possible file formats: document, sheet, .pdf file, video, drawing, image. Maximum number of files: 5, maximum total size: 100 MB.
5. Participant(s) may submit a maximum of 2 (two) entries to the Competition.
6. Priority will be given to designs which draw on the event's catchphrase, i.e. CZYŃ DOBRO [DO GOOD], St Martin's tradition or are aligned with the theme of Independence Day. The designs should be consistent with the ideas of the Street Name Day: pride in local identity and heritage, respect for diversity, supporting those in need of help, building bridges of understanding and caring for our surroundings—the natural environment and the climate. We welcome designs in which various local communities are involved as co-creators, as well as undertakings that promote environmentally friendly use of materials and "second-hand" items.
7. In order to participate in the Competition, it is necessary to complete and submit the application form available at [www.ckzamek.pl](http://www.ckzamek.pl).
8. Submission of the form involves giving consent to the processing of your personal data. Information on the processing of personal data can be found at [www.ckzamek.pl](http://www.ckzamek.pl). By submitting the form, you confirm that you have read and accepted these Terms And Conditions.
9. Winning designs will be announced by the Organizer via e-mail or telephone by 27 September 2024.

10. Further persons who meet the participation criteria will be placed on a reserve list. In the event that persons from the selected list withdraw (no later than by 1 October 2024), persons on the reserve list will be successively qualified for participation, following their prior consent.

#### **IV. RIGHTS AND OBLIGATIONS OF THE ORGANIZER**

1. The Organizer has the right to extend the call for applications in the event of receiving insufficient number of submissions.
2. The Organizer of the Competition reserves the right to decide on technical modifications and improvements to the designs and, in particular, to assess the cost of their implementation. If the proposed modifications are not accepted, the Organizer has the right to withdraw from implementing the design concerned.
3. The Organizer reserves the right to document the process of implementing winning designs and their final presentation on 11 November 2024 by means of sound and image recording devices, for subsequent use in the Organizer's publicity materials.
4. The Organizer ensures funding for the designs selected in the Competition to a total of PLN 30,000.00 (thirty thousand) gross. The maximum amount of funding for one design is PLN 15,000.00 (fifteen thousand) gross. Funds awarded in the Competition will go towards the Participant(s)' remuneration as well as the necessary materials and services to enable implementation. Eligibility of costs will be agreed with the Organizer on a case by case basis.
5. The Organizer will draw up a separate agreement with the Participant(s) on the transfer of economic copyrights to the design and the feature created on its basis to CK ZAMEK. The agreement will be concluded after a design has been selected and before the transfer of remuneration for design implementation and the transfer of copyrights.

#### **V. RIGHTS AND OBLIGATIONS OF THE PARTICIPANT(S)**

1. Design implementation will be regulated in a separate agreement between the Organizer and the Participant(s).
2. By entering the Competition, the Participant(s) agree(s) to the use of their names and surnames in information, advertising and publicity undertakings relating to the Competition.
3. Participant(s) may waive the awarded funding until 1 October 2024 by sending a waiver e-mail to: [a.maszewski@ckzamek.pl](mailto:a.maszewski@ckzamek.pl). In such a case, by 3 October 2024, persons on the reserve list will be informed about the possibility of their design being

implemented. After that date, any Participant(s) entering the Competition commit(s) to deliver their design.

## VI. FINAL PROVISIONS

1. The Organizer reserves the right to modify these Terms and Conditions, but such modification may not prejudice the rights granted to the Participant(s). Amendments shall become effective within 7 days of their posting on our website, i.e. [www.ckzamek.pl](http://www.ckzamek.pl).
2. These Terms and Conditions become effective on the date of publication on [www.ckzamek.pl](http://www.ckzamek.pl).